



Storage Cabinet Facility Operator Evaluation*

Name and title of person being evaluated: _____

Date: _____

#	Steps Demonstrated	Demonstrated		
		Yes	No	N/A
1	Operator is able to locate the Storage Cabinet Operators Manual	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Operator is aware that the cabinet is designed to store up to eight scopes (maximum)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Operator is aware if eight endoscopes are not stored, the operator may remove any adapters that are not attached to an endoscope, but is not necessary and <u>the operator makes sure to always leave at least one adapter plugged into the manifold at all times.</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Operator is aware and demonstrates following all AER and endoscope manufacturers instruction for thorough drying of the endoscopes prior to placing in the storage cabinet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Operator is aware of the four dual port male bulkhead adapters and the four dual port female bulkheads located on the manifold inside the main compartment of the cabinet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Operator is aware a majority of the adapters are provided by Custom Ultrasonics, but at times, model dependent, require OEM parts in conjunction with adapters from Custom Ultrasonics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Operator demonstrates how to place the control head of each endoscope into the holding bracket and hang it vertically. (Each of the four brackets are designed to hold one or two scopes (scope model dependent))	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Operator is aware that when loading endoscopes into the storage cabinet, moisture may make the floor in front of the cabinet slippery and operator proceeds with caution and addresses clean up to prevent slip and fall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Operator is aware and demonstrates how to connect the adapter to an endoscope and the storage cabinet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Operator is aware to consult the endoscope manufacturer for proper techniques for storage of endoscopes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Operator does not attempt to store more than eight endoscopes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Operator demonstrates placing the operating buttons for the endoscopes in the accessory trays located on the interior left side of the storage cabinet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	Operator is aware that the two compartments located at the top of the cabinet are for an air pump and desiccant bags and to check there are six desiccant bags in place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	Operator demonstrates how to check the Humidity level by using the Humidity Indicator Cards. Discards cards as required by Humidity Indicator Card manufacturer.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15	Operator is aware and demonstrates how to replace the desiccant bags; discards expired bags	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16	Operator can identify the location of the storage cabinet's ON/OFF main switch and the adjustable programmable timer dial (located outside of the cabinet on the right front wall)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17	Operator is aware and demonstrates use of the programmable timer, which can be adjusted to operate the air pump for the desired amount of time up to thirty (30) minutes every hour.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18	Operator is aware that the air pump will activate for the set time on the timer, and shut off for the balance of one hour.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19	Operator is aware that the air pump will activate every hour, 24 hours a day as long as the main on/off switch is in the ON position.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20	Operator is aware that the air pump will only activate if the ON/OFF switch is in the ON position.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21	Operator is aware that inside the cabinet on its right side is an electrical box. Located	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



#	Steps Demonstrated	Demonstrated		
		Yes	No	N/A
	on the rear of this box is a black momentary switch. The operator demonstrates that when the momentary switch is engaged, the air pump will function (This switch is used for testing the operation of the pump)			
22	Operator is aware and performs daily cleaning of the stainless steel drip plate (located on the inside of the storage cabinet base) using a damp cloth and a standard hospital grade, non-abrasive, surface disinfectant/cleaner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23	Operator is aware of the air pump pre-filter (1/4" NPT Intake Filter) (Black), that it is located on the intake of the air pump and that it requires annual replacement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24	Operator is aware of the HEPA filter located on the output of the air pump requires replacement every three months	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25	Operator is aware if air is heard being released through the relief valve when the endoscopes are connected to the purge manifold, the storage cabinet requires repair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*This evaluation is not an all-inclusive determination for assessing operator competency for use of this product. Evaluation should include on the job performance regarding use of the product while properly following the operator manual instructions and facility policies and procedures.

Reviewer Comments:

Signature of reviewer: _____

Date: _____